



Sample Food & Beverage Authorization Form

Legends Global has the exclusive food and beverage distribution rights within The Moscone Center. Exposition sponsoring organizations and their exhibitors may distribute SAMPLE food or non-alcoholic beverage products with written authorization ONLY.

GENERAL CONDITIONS:

- Items dispensed are limited to products manufactured or produced by the exhibiting firm.
Note: 5-Hour Energy Drinks are NOT permitted for sampling.
- All items distributed are limited to sample sizes:
 - a. Non-Alcoholic beverages limited to maximum of 2 oz. Containers.
 - b. Food items limited to "bite size" portions: (1 oz. or less).
- Use of cooking equipment must have prior approval of The Moscone Center & the Fire Marshal.
- Show management or exhibitor is responsible for securing a City of San Francisco Health Permit as necessary. Permits must be obtained in order to distribute food and beverages. Please call (415) 554-2500 to make the appropriate arrangements. If any food preparation is involved, a hand washing station and sanitizer are required at the booth.
- Legends Global Hospitality must receive a copy of the ServSafe certification held by the individual who will be on-site and responsible for managing food service and a COI with the following DBAs: SMG Food & Beverage, ASM Global, Legends Global, Moscone Center.
- Standard fees for storage, handling, delivery, etc. will be charged where applicable.
- Food and beverage items used as traffic promoters (i.e. coffee, popcorn, bottled waters, sodas, bar service, etc.) MUST be purchased from Savor Catering. Please contact our catering office with questions on traffic promotions items.
- The applicant named below acknowledges they have sole responsibility for use, service, and disposition of such items in compliance with all applicable laws. State law prohibits the sampling and distribution of alcoholic beverages. Accordingly, the applicant agrees to indemnify and forever hold harmless Legends Global, The Moscone Center, the City of San Francisco and its agents from all liabilities, damages, losses, costs or expenses resulting directly or indirectly from their use distribution or other dispensed food and beverage items.

Name of Event _____ Event Dates _____

Company _____ Booth # _____

Address _____

City _____ State _____ Zip Code _____ Phone # _____

Requested by _____ Email _____

On Site Contact _____ Cell # _____

Product(s) you wish to serve _____

Size of portion to be served _____ Quantity Distributed _____

Proposed method of dispensing and reason for offering samples _____

SERVICES REQUIRED: Please notify Legends Global at (415) 974-4040 regarding any special services or requests related to your sample distribution. A state tax applies to all charges and service charge where applicable.

NOTE: All samples MUST receive prior approval and confirmation from the Show Manager, Legends Global and The Moscone Center. Exhibitors who do not comply will be asked to remove the items from the facility. Forms must be submitted to Savauna Chatman by email at schatman@moscone.com.

PLEASE RETURN THIS FORM TO OUR CATERING OFFICE AT LEAST 4 WEEKS PRIOR TO THE START OF THE SHOW.

APPROVED _____
Director of Catering, Legends Global

APPROVED _____
Sales Manager, Legends Global